

**Dr. MLK Montessori Academy**  
**School-Level Parent and Family Engagement Plan (PFEP)**  
**2024-2025**

**Mission Statement**

*To create an atmosphere where teachers demonstrate, monitor, encourage and model the characteristics that prepare students for the 21<sup>st</sup> Century Learning in a positive relationship that impacts their homes, peers, community, and the world.*

**Engagement of Parents and Families**

*Dr. MLK Montessori Academy will engage parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of programs in this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under section 1114(b) except that if a school's program is exempt from statutory or regulatory provisions, the school may use that process, if such process includes an adequate representation of parents of participating children [Sections 1116(c)(3), 1114(b)(2), and 1116(a)(2)(B)].*

*Parents are involved in the Title 1 program through monthly parent activities that begin early in the year with our Annual Title 1 Meeting and Open House. This meeting informs parents of the many components of the Title 1 Program, introduces them to the school's curriculum and various assessments in each subject area, and recruits parents to become part of the school's decision-making process. Our procedure of combining SAC/SAF, and Family Nights into one evening continues to be successful in terms of providing parents a forum for participation in school events. Parents have the opportunity to attend staggered activities that involve them on several levels. SAC/SAF meetings throughout the year offer parents a vehicle for input into how parental involvement funds are used, what items should be included in the Title 1 Home-School Parent Compact and Annual Title 1 Parent Survey, and also keep parents informed as to the implementation of the School Improvement Plan.*

*Dr. MLK Montessori Academy keeps the parents/families up-to-date on Title 1 issues and various ways to communicate with the school. A Title 1 bulletin is sent home via backpacks with all students in early September to inform parents as the location of the school and district Parent Involvement Policies, and ways to access the School Improvement Plan. The bulletin contains copies in multiple languages of the Parent Right to Know Letter. Information is provided on the Parent Involvement Resource Center (PIRC). The school's website contains a section on Title 1 activities and features each parent night with photographs and news releases.*

**Coordination and Integration**

*Dr. MLK Montessori Academy will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start; Early Reading First; Even Start; Home Instruction Programs for Preschool Youngsters (HIPPY); the Parents as Teachers Program; Voluntary Pre-Kindergarten; public preschool; Title I, Part C (Migrant); Title I, Part D (Neglected, Delinquent and At-Risk Youth); Title II (Effective Instruction/Professional Development); Title III (ELL/ESOL) and Title IX, Part A (McKinney-Vento Homeless)[Section 1116(e)(4)].*

<b>Count</b>	<b>Program</b>	<b>Coordination</b>
1	Head Start	Head Start Pre-Kindergarten teachers will conduct at least two home visits and hold joint parent meetings to discuss specific learning needs of each student and their academic progress.
2	Parent Training (Montessori)	Montessori and Curriculum Coaches will have parent trainings to bridge the gap between Montessori at school and at home.
3	IDEA	Supplemental instructions support provided by the school will be discussed with parents during the development of the student's IEP.
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### **Annual Parent Meeting**

*Dr. MLK Montessori Academy will take the following actions to convene an annual meeting, to which all parents and guardians of participating children shall be invited and encouraged to attend, to inform parents and guardians of their school's participation under this part and to explain the requirements of this part, and the right of the parents and guardians engaged. Include the specific activity and/or activities, frequency and duration, evidence-based research on effective implementation and maintain documentation, ensuring that all parents and guardians are invited and encouraged to attend [Section 1116(c)(1)].*

<b>Specific Activity</b>	<b>Frequency and Duration</b>	<b>Evidence-Based Research</b>	<b>Evaluation of Implementation and Effectiveness</b>
Annual Title I Meeting Open House	1 Event	Cintron, J. (2020) "Ten Reasons to Attend an Open House" SI Parent, A New York Family Media Publication	Flyer Agenda Sign-in sheets



Sac/SAF Title I Meeting	Monthly Event	Research development Center for Annual Reports pp1-28 (2017)	Flyer Agenda Sign-in sheets
Title I Family Engagement Activities	8 Events	Ketty, N.E., Wakabayashi, T. "Family Engagement in Schools" Parent Educator, Community Perspective, Sage Journals (2020)	Flyer Agenda Sign-in sheets
Parent/Teacher Conferences/Report Card Night	1 <sup>st</sup> & 3 <sup>rd</sup> Quarters	Ketty, N.E., Wakabayashi, T. "Family Engagement in Schools" Parent Educator, Community Perspective, Sage Journals (2020)	Flyer Agenda Sign-in sheets

### **Flexible Parent Meetings**

Dr. MLK Montessori Academy will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with funds under this part, transportation, childcare, or home visits, as such services relate to parental involvement [Section 1116(c)(2)].

Our school will schedule meeting times during the day or evening to better accommodate parents. Our school will hold an orientation for parents to inform them about the school's participation in the Title I program and to encourage parents to get involved with reviewing and revising of the School's Title I Plan. Teachers will hold individual conferences with parents to inform them of their students test scores along with an explanation of the interventions that are implemented to assist each student reach their academic potential. Parents will also be given suggestions for assisting their child with Montessori Projects and supporting the students in their academic goals. The school will offer parents a special workshop each school year to provide an explanation of statewide assessments, standards, and other accountability measures. The school will host several academic literacy trainings where childcare will be provided.

### **Building Capacity**

Dr. MLK Montessori Academy will implement activities that will build the capacity for effective involvement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement, each school and local educational agency assisted under this part – [Section 1116(e)]. Describe the actions the school will take to provide materials and training to help parents to work with their child to improve their child's academic achievement, such as literacy training and using technology [Section 1116(e)(2)].

<b>Specific Activity</b>	<b>Frequency and Duration</b>	<b>Evidence-Based Research</b>	<b>Evaluation of Implementation and Effectiveness</b>
<i>Literacy Night</i>	<i>1 Event/1Hour</i>	<i>Ketty, N.E., Wakabayashi, T. "Family Engagement in Schools" Parent Educator, Community Perspective, Sage Journals (2020)</i>	<i>Flyer Agenda Sign-in sheets Evaluation form</i>
<i>Title I Annual Public Meeting/Open House</i>	<i>1 Event/1 Hour</i>	<i>Journal of Educational Research "The effects of school based parental involvement on academic achievement at the elementary school level: A longitudinal study"</i>	<i>Flyer Agenda Sign-in sheets</i>
Honor Roll Assembles	1 Event each quarter/2 Hours For grades K-2 first day day 2 Hours for grades3-5 next day	Frommert, C. "Beyond Honor Roll: Celebrating a Diversity of Student Achievement" -NAIS (2022)	Flyer Agenda Sign-in sheets
Math Night	1 Event/1 hour	<i>Ketty, N.E., Wakabayashi, T. "Family Engagement in Schools" Parent Educator, Community Perspective, Sage Journals (2020)</i>	<i>Flyer Agenda Sign-in sheets Evaluation form</i>
Science Night	1 Event/1 Hour	Framework/Empowering Teachers with PowerMyLearning's Framework	<i>Flyer Agenda Sign-in sheets Evaluation form</i>
Food Pantry	Monthly Event/2.5-3 Hours	Sosnowchik, R., "Why Does a Food Bank Focus on School Meals?" Second Harvest Heartland, (2021)	Parent link Text Registration Form Sign-in sheets
Black History Assembly	1 Event/1 Hour	The Undie Chest- "Addressing Education Disparities Within the Black Community (Blog) (2023).	Flyer Agenda Sign-in sheets
Mental Health Training	1 Event 1.5 Hours	<a href="https://www.samhsa.gov/sites/default-factors.pdf">https://www.samhsa.gov/sites/default-factors.pdf</a>	Flyer Agenda Sign-in sheets



		<a href="https://www.nctsn.org/what-is-child-trauma/about-child-trauma">https://www.nctsn.org/what-is-child-trauma/about-child-trauma</a>	
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### **Staff Training**

*Dr. MLK Montessori Academy will offer the following training to educate teachers, specialized instructional support personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and schools [Section 1116(e)(3)].*

<b>Specific Activity</b>	<b>Frequency and Duration</b>	<b>Evidence-Based Research</b>	<b>Evaluation of Implementation and Effectiveness</b>
<i>I-Ready &amp; Staff Training</i>	1 Event	<i>Eccleston, J., (2004) And on Today's Agenda... Essential Learning Products: Teaching Pre-K-8, 34 (4), 54-55.</i>	Flyer Agenda Sign-in sheets
Montessori Staff Training	1 Event	Journal of Montessori Research & Education Journalofmore.org	Flyer Agenda Sign-in sheets
TIER Teacher Meeting	Monthly	Rice, Jennifer K. (2003) Teacher Quality: Understanding the Effectiveness of Teacher Attributes. Washington: Economic Policy Institute.	Flyer Agenda Sign-in sheets
Science Of Reading (SOR)	6 Events spread out over time	40 Years Lexia: The Science of Reading (Blog) <a href="#">The Science of Reading   Lexia Learning</a>	Flyer/Email Agenda Sign-in sheets

### **Other Activities**

*Dr. MLK Montessori Academy will develop appropriate roles for community-based organizations and businesses in parent involvement activities; and conduct other activities, such as parent resource centers, the school will conduct these activities to encourage and support parent participation in the education of their children; and shall provide such other reasonable support for parental involvement activities under this section as parents may request [Sections 1116(e)(4), 1116(e)(13) and 1116(e)(14)].*

*Title I mobile unit will be requested for the SAC/SAF meeting, our Open House and/or a family night event. Parents will be informed of the Title I Parent Resource Center in the monthly/quarterly newsletter.*

### **Communication**

Dr. MLK Montessori Academy will provide parents of participating children the following [Section 1116(c)(4)]:

- *Timely information about programs under this part [Section 1116(c)(4)(A)];*
- *A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standard; and [Section 1116(c)(4)(B)];*
- *If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible [Section 1116(c)(4)(C)]; and*
- *If the school-wide program plan under Section 1114 (b) is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local education agency [Section 1116(c)(5)].*

*Dr. MLK Montessori Academy will provide information regarding Title I programs in a timely manner, using various methods of communication such as: (Newsletters, website, meetings, parent link, Class Dojo, Marque, flyers, & social media). Information about Title I programs, academic programs such as ASP, Extended Learning Opportunities (ELO), Florida State Standards, I-Ready Assessments, and grade level expectations will be shared with parents during our annual Title I/Open House Informational Meeting.*

*Classroom teachers will explain and discuss the school's curriculum, the assessments used to measure student progress during Open House. Teachers and administration will explain Title I programs and opportunities at the Title I Public Meeting. Parents will be given the opportunity to ask questions to help in their understanding of all items discussed at the annual Title I Public Meeting. Parents who qualify will be notified of school choice options and tutoring options during Open House. Assessment data will be shared along with the status of school improvement goals through the school newsletters and on the school website.*

### **Accessibility**

Dr. MLK Montessori Academy will provide full opportunities for participation in parental involvement activities for all parents and family members (including parents and family members with limited English proficiency, disabilities, and parents and family members of migratory children). Including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand [Section 1116(f)].



Our school will provide the School Parent Involvement Plan (PIP) as needed in English, Spanish, and Haitian Creole. Notifications will be sent to parents via newsletter, website, and made available in the front office lobby of the school. All correspondences regarding parent meetings will be created in various languages and distributed to parents to increase participation. Additional documents will be made available for parents in several languages. These documents include 4 Week Letters, Notice of Non-Highly Qualified Teachers, and School Improvement Plans

### **School-Parent Compact**

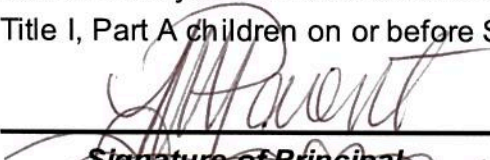

As a component of the school-level parent involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact, that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement [Section 1116(d)].

Provide the LEA electronically the School-Parent Compact and evidence of parent input in the development of the compact.

### **Adoption**

This School Parent Involvement Plan has been developed jointly with, and in agreement with, parents of children participating in Title I, Part A programs, as evidenced by the School Advisory Council's meeting minutes.

This plan was adopted by the school on 02/27/2024 and will be in effect during the 2024-2025 school year. The school will make this plan available to all parents of participating Title I, Part A children on or before September 30, 2024.

  
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**Signature of Principal**  
  
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**SAC Chairperson**

3/8/24  
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**Date**  
3/8/24  
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**Date**